



**FROM THE FIRE APPLICATION ONLY:
(For Client Server & Character Base)**

The counters may be reset using two different methods. You may set a terminal or PC to change the counters by using the **YR-END** command or you may reset the counters by hand after midnight on December 31st. Either choice must be done through the character-based menu system.



NOTE: *If you have the Police Application, these counter changes may be made for you by the Police Department when they reset their Year-End counters.*

Within the character-based application, your security maintenance record must have the access level of “4” for the **System Utilities (SU)** field on page 2, and an access level of “1” for the **System User Utilities** field on page 11.

Within the client/server application, your security maintenance record must have the access level of “4” for the **System Utilities (SU)** field on line 21, and an access level of “1” for the **System User Utilities** field on line 169.

YR-END COMMAND METHOD

This selection may be used to reset the counters automatically at midnight on December 31st **and must be set up to run on December 31st**. If you set this up before December 31st, the counters will change at midnight on that day.



WARNING!!!

Do not run this from the system console or a modem since the terminal or PC you use will be unavailable until after midnight when the counters are changed.

To change counters from the Fire menu use LAST COUNTER MAINTENANCE (Menu SU-8-4).

The **Counter Maintenance** screen has two columns for count data, labeled as **Current Cnt** and a **Year-End Cnt**. Any New Year counter settings will only be entered in the **Year-End Cnt** column. When the cursor is in the **Current Cnt** column, press **<ENTER>** to access the **Year-End Cnt** column.

Make the necessary changes to the following counters but **DO NOT UPDATE** the record screen:



NOTE: *If your department uses any other counters, it is your responsibility to identify them. If you have any questions, please contact Creative Microsystems, Inc.*

The 10 in the example shown e.g. 100000 represents the year 2010. Please also keep in mind that the length of the counters at your agency could be different than those in this handout.

Page 3, Line 1 Training Counter (fire), Year-End Cnt column

Enter the number with 109000 (one, zero, nine, zero, zero, zero)

If you dispatch **from the Fire** application, you also need to change the following counters but **DO NOT UPDATE** the record screen:

Page 2, Line 10 Run Report# (dispatch), Year-End Cnt column

Enter the number with 100000 (one, zero, zero, zero, zero, zero)

Page 3, Line 3 Call for Service Counter (fire), Year-End Cnt column

Enter the number with 1000000 (one, zero, zero, zero, zero, zero, zero)

Page 3, Line 4 FCALL mask (fire), Year-End Cnt column

Enter the number with 1000000 (one, zero, zero, zero, zero, zero, zero)

After changing the counter numbers, enter **<Y>** for the **YR-END** command. You will be prompted:

WARNING: This will reset counters at midnight!

Continue (Y/N) ??

Enter the Control code (the code used to delete records). The following message will display:

Resetting Counters at Midnight

Warning -

- Do not interrupt!

-

If you want to abort the process at this point, you must go to another terminal or PC and logoff the port.

At this point, the terminal or PC is unavailable until the counters are changed at midnight. You may continue to create new records and the system will use the **Current Cnt** counters until midnight at which time the **Year-End Cnt** counters will be in effect.

After you have changed the counters and use the **// (double slash lookup)** in INCIDENT ATTENDANCE MAINTENANCE, 2009 CFS records will not display since the new counter has taken effect. To display the 2009 calls, enter **//12-31-09** at the **Incident#** prompt.



RESETTING COUNTERS BY HAND METHOD

This method may be used after midnight on December 31st. The counter changes become effective immediately.



NOTE: *If you have the Police Application, these counter changes may be made for you by the Police Department when they reset their Year-End counters.*

To change counters from the Fire menu use LAST COUNTER MAINTENANCE (Menu SU-8-4).

The **Counter Maintenance** screen has two columns for count data, labeled as **Current Cnt** and a **Year-End Cnt**. For this method, change only the **Current Cnt** column. DO NOT change the **Year-End Cnt** Column.



NOTE: *If your department uses any other counters, it is your responsibility to identify them. If you have any questions, please contact Creative Microsystems, Inc.*

Page 3, Line 1 Training Counter (fire), Current Cnt column

Replace the number with 109000 (one, zero, nine, zero, zero, zero)

If you dispatch from the Fire application, you also need to change the following counters:

Page 2, Line 10 Run Report# (dispatch), Current Cnt column

Replace the number with 100000 (one, zero, zero, zero, zero, zero)

Page 3, Line 3 Call for Service Counter (fire), Current Cnt column

Replace the number with 1000000 (one, zero, zero, zero, zero, zero, zero)

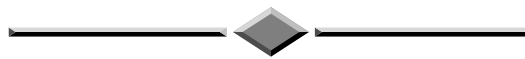
Page 3, Line 4 FCALL mask (fire), Current Cnt column

Replace the number with 1000000 (one, zero, zero, zero, zero, zero, zero)

To save the changes:

1. Enter **<U>** for Update. The screen will redisplay.
2. Enter **<E>** for End. The previous menu will appear.
3. Enter **<O>** for Off to exit the Fire application.

After you have changed the counters and use the **// (double slash lookup)** in INCIDENT ATTENDANCE MAINTENANCE, 2009 CFS records will not display since the new counter has taken effect. To display the 2009 calls, enter **//12-31-09** at the **Incident#** prompt.



**End of Section
Fire End of Year
Counter Reset**

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